

DOCUMENT CHECKLIST FOR INDIVIDUAL TYPE OF CERTIFICATE

The following is a list of the supporting documents that you need to submit along with the Certificate Request Form.

Sr. No.	Particulars	Proof/Checklist	Status
1	Applicant Identification Document (Attested photo copy)	Passport	
		or Voter ID	
		or PAN Card	
2	Individual Bank Details (Attested photo copy)	Statement of the Applicant's Bank Account provided by the Bank	
3	Proof of Permanent Residential Address <i>(needed only if PAN details are submitted for Applicant Identification)</i> (Attested photo copy)	Ration Card	
		or Driver's License	
4	Proof for Date of birth for the Applicant <i>(needed only if Voter ID was furnished as Applicant identification.)</i> (Attested photo copy)	Driver's License	
		or High School Certificate	
5	Certificate Request Form - Duly filled in		

The Certificate Request Form and the documents mentioned in the checklist have to be forwarded to your DP: